

# The Fast Forward Mba In Financial Planning Quick T

International Project Management  
 Project Management, Sixth Edition  
 The Fast Forward MBA in Project Management, Fifth Edition with ePDF Set  
 The Fast Forward MBA in Project Management  
 Strategic Project Management Made Simple  
 Project Management Absolute Beginner's Guide  
 The Portable MBA  
 The Fast Forward MBA in Project Management  
 The Fast Forward MBA in Project Management, 5th Edition  
 The Leader's Guide to Negotiation  
 The Fast Forward MBA Series  
 The Fast Forward MBA in Business Communication  
 Agile Project Management For Dummies  
 China Fast Forward  
 The Fast Forward MBA in Business Planning for Growth  
 Managing Project Integration  
 The Portable MBA in Finance and Accounting  
 The Fast Forward MBA in Technology Management  
 Fast-Forward Family  
 The Fast Forward MBA in Investing  
 The Fast Forward MBA in Financial Planning  
 The Fast Forward MBA in Negotiating and Deal Making  
 The Fast Forward MBA in Finance, Second Edition  
 Fast/Forward  
 The Project Book  
 A Project Manager's Book of Forms  
 The Fast Forward MBA in Business  
 The Fast Forward MBA in Project Management  
 Operations and Supply Chain Management for MBAs  
 The Fast Forward MBA in Finance  
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## BRONSON XIMENA

*International Project Management* Pearson UK  
 Dies ist der Nachfolgetitel des erfolgreichen "The Fast Forward MBA in Project Management", von dem bislang über 70.000 Exemplare verkauft wurden. "The Portable MBA in Project Management" diskutiert die aktuellsten Themen im Projektmanagement und enthält Beiträge von allen führenden Autoritäten auf diesem Gebiet. Die Beiträge dieser Experten verknüpfen wichtige Ideen mit Originalmaterial und decken alle Trends, alle Themen und alle Aspekte des modernen Projektmanagement ab. Autor Eric Verzuh präsentiert eine Vielzahl von erprobten Techniken für das Managen einzelner Projekte und projektbasierter Unternehmen. Hier erfahren Projektmanager, wie sie die Kraft einzelner Projekterfolge miteinander verbinden können, um das Unternehmen so zu einem höheren Maß an Produktivität und Reaktionsfreudigkeit im Kundenkontakt anzuspornen. "The Portable MBA in Project Management" - der umfassende Ratgeber für erfolgreiches Projektmanagement und ein Muss für jeden ambitionierten Projektmanager. Eric Verzuh ist als Consultant für führende internationale Unternehmen tätig, darunter u.a. Adobe, Boeing, GE und Nordstrom.  
*Project Management, Sixth Edition* John Wiley & Sons  
 The Fast Forward MBA in Business Communication brings you the information you need when you need it most- now! This practical, easy-to-use guide gives you instant access to the cutting-edge ideas and hard-won wisdom of two of today's leading experts on business communication. In short, lively segments using real-world examples, it delivers the information you need to navigate complex communication issues. You'll find brief descriptions of key concepts, tips on real-world applications, compact case studies, tips on finding your communication strategy, and warnings on how to avoid pitfalls. Here are all the tools you need to improve your business writing and presentation skills-and become a more successful manager in the process. You'll discover how to: \* Analyze your audience so you get the right message to the right people \* Improve your logic to power up written documents and oral presentations \* Write stronger e-mails to improve decision-making \* Use new tools such as presentation software and document management systems And much more From the creators of the bestselling Portable MBA series comes The Fast Forward MBA . . . \* A quick way to brush up on new ideas \* An easy-to-use format that fits in any briefcase \* Real-world information that you can put to use now!  
[The Fast Forward MBA in Project Management, Fifth Edition with ePDF Set](#) Wiley

The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy - all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

*The Fast Forward MBA in Project Management* John Wiley & Sons  
 The seventh edition of *Operations and Supply Chain Management for MBAs* is the definitive introduction to the fundamental concepts of supply chain and operations management. Designed specifically to meet the needs of MBA students, this market-leading book offers clear presentation of topics such as process planning and design, capacity and location planning, schedule and inventory management, and enterprise resource planning. A strategic, conceptual approach helps readers comprehend the contemporary issues they will soon be facing in industry. This concisely-formatted volume enables instructors to customize their courses for the unique requirements of MBA programs. Each chapter integrates material directly into the text rather than sidebars, highlights, and other pedagogical devices to achieve a smooth, easy-to-read narrative flow. Carefully selected questions prompt discussions that complement the mature, more experienced nature of MBA students, while case studies and supplementary materials illustrate key concepts and practices. Topics such as outsourcing and global sourcing, the role of information technology, and global competitiveness strategies

assist students to understand working and competing in the globalized economy.

[Strategic Project Management Made Simple](#) Penguin  
 Apply today's best practices for managing information, processes and people to maximize success within the constraints of project cost, scope and schedule. Benefit from the most effective real-world methods and new tools, such as resource breakdown structures and new treatment of optimum duration, earned value, and integration. Plus, you'll explore a conceptual approach that will help you integrate the most crucial element for project success: people.

[Project Management Absolute Beginner's Guide](#) Greenleaf Book Group

The author is well-renowned and highly successful. \* Figures and examples are revised and spreadsheet ready templates are provided. \* Offers quick tips and cutting-edge ideas. \* Totally revised new edition of a highly successful book.

[The Portable MBA](#) John Wiley & Sons

Written by faculty members, covers first year MBA program topics such as marketing, economics, and management; and includes case studies, an entrepreneurship guide, and discussion about the future of business.

[The Fast Forward MBA in Project Management](#) Wiley  
 Presents a step-by-step guide to effectively manage the computer software development process.

[The Fast Forward MBA in Project Management, 5th Edition](#) John Wiley & Sons

The Fast Forward MBA in Financial Planning brings you the information you need when you need it most-now! This practical, easy-to-use guide gives you instant access to the cutting-edge ideas and hard-won wisdom of today's financial planning world. In short, lively segments using real-world examples, it delivers the facts you need to navigate complex financial issues. You'll find brief descriptions of key concepts, tips on real-world applications, compact case studies, and warnings on how to avoid pitfalls. Here are all the tools you need to set-and meet-all your financial goals. Learn how to: \* Create and analyze personal financial statements \* Develop a sound spending plan \* Protect income and assets \* Select the right insurance coverage \* Implement retirement and estate planning strategies \* And much more From the creators of the bestselling Portable MBA series comes The Fast Forward MBA . . . \* A quick way to brush up on new ideas \* An easy-to-use format that fits in any briefcase \* Real-world information that you can put to use now!

[The Leader's Guide to Negotiation](#) Wiley

Your fastest route to a whole new level of marketing prowess! When those big marketing decisions loom and success hangs in the balance, you need reliable, authoritative information immediately-not tomorrow, not next week, NOW! With The Fast

Forward MBA in Marketing as your constant companion, you've got it! In this resource you'll find clear, concise coverage of the complete range of essential marketing topics in a format designed especially for people who need answers quickly. You'll also find cutting-edge ideas from highly regarded thinkers and doers and the world's best MBA programs. This indispensable guide brings you: \* Essential marketing concepts-product, price, place, and promotion \* A rapid-fire overview of marketing innovations, technological breakthroughs, and important trends of the past decade \* The latest methods and suggestions for solving your toughest marketing problems \* Cutting-edge articles from Marketing Tools magazine that illustrate how successful entrepreneurs and businesses employ these concepts in the real world \* Multiple access points -index, cross-references, and icons - that lead you quickly to the answers you need \* A convenient format with short, lively entries that tell you what you need to know without bogging you down in theory Whether you're a hard-driving entrepreneur, a busy marketing specialist or manager, or a recent graduate eager to make your way in the business world, The Fast Forward MBA in Marketing puts the knowledge you need where you need it most -right in the palm of your hand.

*The Fast Forward MBA Series* John Wiley & Sons

The Fast Forward MBA in Project Management John Wiley & Sons

**The Fast Forward MBA in Business Communication** Wiley

Will China Surpass the United States as an innovationnation?

China is tirelessly working to overcome its technological deficiencies by driving R&D initiatives in government and business and adapting Western Internet platforms for domestic use. It is extending its technological reach through a major drive to rival India as a services outsourcing leader and projecting its high-tech brands into the companies and homes of other countries. But whether China succeeds will depend on how it handles such issues as demography, energy dependency, and resource limitations. The environmental challenges posed by China's vast manufacturing sector are well documented, but what isn't widely realized is that China is actually outstripping the West in all manner of green initiatives, renewable energy investments, research and development funding, and other areas essential to improving the health of the planet. However, omnipresent government intervention, environmental degradation, natural resource exhaustion, and other issues threaten to derail China's rise to superpower status. As the country meets global challenges on a scale that few nations can match, China Fast Forward takes a look at what lies ahead and why China's success is important to us all. In this book, Bill Dodson explores China's reincarnation from a closed, agrarian nation into a modern, high-tech superpower bent on literally cleaning up its act. Presents an on-the-ground survey and analysis of China's renewable and clean energy sector that identifies the kinds of projects and technologies Chinese enterprises and local governments are hungry for. Includes a discussion on how successful Chinese companies are developing their brands to go head-to-head with the world's best-known companies. Discusses how central government conflicts of interest are actually foiling corporate and official drives to innovation across a range of sectors. Taking a look inside China's march toward becoming a sustainable superpower through innovation, China Fast Forward presents a balance sheet of the country's technological and social progress on its path to becoming a world leader.

**Agile Project Management For Dummies** John Wiley & Sons Incorporated

Called "the most unusually voyeuristic anthropology study ever conducted" by the New York Times, this groundbreaking book provides an unprecedented glimpse into modern-day American families. In a study by the UCLA Sloan Center on Everyday Lives and Families, researchers tracked the daily lives of 32 dual-worker middle class Los Angeles families between 2001 and 2004. The results are startling, and enlightening. Fast-Forward Family shines light on a variety of issues that face American families: the differing stress levels among parents; the problem of excessive clutter in the American home; the importance (and decline) of the family meal; the vanishing boundaries that once separated work and home life; and the challenges for parents as they try to reconcile ideals regarding what it means to be a good parent, a good worker, and a good spouse. Though there are also moments of connection, affection, and care, it's evident that life for 21st century working parents is frenetic, with extended work hours, children's activities, chores, meals to prepare, errands to run, and bills to pay.

**China Fast Forward** John Wiley & Sons

Electronic Inspection Copy available for instructors here With project management becoming an increasingly global endeavour, a comprehensive and international student text that reflects this reality is essential. International Project Management does just that, systematically linking the key elements of cross-cultural management and the particularities of an international context, with the tools and techniques of project management. Key features include: - A wide variety of examples and illustrations, including an in-depth, end-of-chapter case study with case questions; - Student exercises and review questions; - Detailed further reading - The full support of a Companion Website, featuring a Teacher's Manual Visit the Companion Website at [www.sagepub.co.uk/koster](http://www.sagepub.co.uk/koster)

The Fast Forward MBA in Business Planning for Growth Wiley

The Fast Forward MBA in Business Planning for Growth gives you a strategy for success! Is your company at a standstill, or is it growing but without the focus and strategy it needs for sustained and continued growth? Do you have an idea for a business but no idea where to start? Business planning is vital to the growth and survival of any company, but only an action-oriented plan can give your business the steady growth it needs to survive and succeed in today's business world. Whether your company is large or small, this hands-on, step-by-step guide will walk you through the process of creating a business plan that ensures growth and profitability. Drawing on more than 35 years of experience, Philip Walcoff shares the tools and techniques he has developed managing his own business as well as working with over 70 companies of all sizes. Walcoff avoids the pitfalls of the standard business plan which focuses only on raising capital, or the strategic plan, which sits on the shelf gathering dust. He shows how your business can: \* Identify and resolve key issues that are roadblocks to your company's growth \* Develop the strategies and tactics that foster growth and profitability \* Design a process for managing the plan to success. From the creators of the bestselling Portable MBA series comes The Fast Forward MBA . . . \* A quick way to brush up on new ideas \* An easy-to-use format that fits in any briefcase \* Real-world information that you can put to use now!

Managing Project Integration The Fast Forward MBA in Project Management

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn: • Master the key skills and qualities every project manager needs • Lead projects, don't just "manage" them • Avoid 15 most common mistakes new project managers make • Learn from troubled, successful, and "recovered" projects • Set the stage for success by effectively defining your project • Build a usable project plan and an accurate work breakdown structure (WBS) • Create budgets and schedules that help you manage risk • Use powerful control and reporting techniques, including earned value management • Smoothly manage project changes, issues, risks, deliverables, and quality • Manage project communications and stakeholder expectations • Organize and lead high-performance project teams • Manage cross-functional, cross-cultural, and virtual projects • Work successfully with vendors and Project Management Offices • Make the most of Microsoft Project and new web-based alternatives • Get started with agile and "critical chain" project management • Gain key insights that will accelerate your learning curve • Know how to respond to real-life situations, not just what they teach you in school

*The Portable MBA in Finance and Accounting* John Wiley & Sons

The Fast Forward MBA in Negotiating and Deal Making brings you the information you need when you need it most-now! This

practical, easy-to-use guide gives you instant access to the cutting-edge ideas and hard-won wisdom of today's leading experts on negotiation and deal making. In short, lively segments using real-world examples, it delivers the facts you need to navigate complex negotiation issues. You'll find brief descriptions of key concepts, tips on real-world applications, compact case studies, advice from respected negotiators, and warnings on how to avoid pitfalls. Here are all the tools you need to finesse the art of the deal. You'll learn about: \* The four driving forces that you must know in any strategic negotiation \* How to turn your personal qualities into negotiating power \* The best ways to prepare for-and master-all negotiation situations \* When to compete, when to collaborate, and when to compromise \* And much more From the creators of the bestselling Portable MBA series comes The Fast Forward MBA . . . \* A quick way to brush up on new ideas \* An easy-to-use format that fits in any briefcase \* Real-world information that you can put to use now!

*The Fast Forward MBA in Technology Management* McGraw Hill Professional

PLAY ON YOUR TERMS Negotiation is THE core business skill. It is fundamental to everything we do that involves other people, whether that's asking for a raise, pitching an idea or deciding who gets the coffee. The Leader's Guide to Negotiation is a highly practical guide to getting the most out of your business interactions, whilst building stronger relationships to boot. From achieving win-win outcomes to problem-solving and building trust, it equips you with failsafe strategies for conducting successful and positive negotiations. 'An entertaining, immediately useful book that goes beyond advocating for win-win - Simon Horton shows us how to get there.' Adam Grant, Wharton Professor and New York Times bestselling author of Give and Take 'Reading this book has made me think about how I negotiate and I have learned a lot... If you want to benefit your relationships while improving your business, then this is worth studying.' Simon Woodroffe, founder of Yo!

**Fast-Forward Family** Wiley

The Fast Forward MBA in Investing brings you the information you need when you need it most-now! This practical, easy-to-use guide gives you instant access to the cutting-edge ideas and hard-won wisdom of today's investment world. In short, lively segments using real-world examples, it delivers the facts you need to navigate complex investment issues. You'll find brief descriptions of key concepts, tips on real-world applications, compact case studies, clear definitions, and warnings on how to avoid pitfalls. Here are all the tools you need to make smart investments, as well as significant returns. Learn the essentials of investing in: \* The money market -treasury bills, money market mutual funds, bank CDs \* Stocks -dividends, shareholder value, brokers, stock market averages \* Bonds -face value, maturity date, coupon yields, interest rates \* Mutual funds -buying and selling, minimizing taxes, saving on commission \* Precious metals, futures, and options -coins vs. bars, anatomy of a trade, puts and calls \* And much more. From the creators of the bestselling Portable MBA series comes The Fast Forward MBA . . . \* A quick way to brush up on new ideas \* An easy-to-use format that fits in any briefcase \* Real-world information that you can put to use now!

*The Fast Forward MBA in Investing* John Wiley & Sons Incorporated

The Fast Forward MBA Pocket Reference Second Edition -more comprehensive and convenient than ever! When the success of your business hangs in the balance, you need reliable, authoritative information immediately. You need a resource that covers all the corporate bases-communications, management, economics, strategy, accounting, finance, marketing, and more. You need The Fast Forward MBA Pocket Reference, Second Edition. Packed with information designed to serve all your business needs, this handy, highly readable book is the ultimate companion for those moments when you need to put your finger on the right advice at the right time-now. This updated and revised Second Edition offers clear, concise coverage of the complete range of essential business topics in a handy format. You'll find all the latest cutting-edge ideas, including new developments in technology, strategy, and branding, as well as key terms, tools, and topics in short, lively entries that give you all the information you need. The Portable MBA The Fast Forward MBA-- the compact business companion you'll use every day! Keep up with the newest ideas in business Brush up on the basics you can't do without Find direct, practical answers to complicated problems

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